



**WATFORD
BOROUGH
COUNCIL**

**Notice of Executive Key Decisions and Executive Decisions which are
confidential under the terms of the
Local Government Act 1972 Part 3 Schedule 12A**

Contact Officer: Sandra Hancock,
Democratic Services Manager
Telephone: 01923 278377
Email: Democraticservices@watford.gov.uk

Date of Issue: 3 June 2021

- The Local Authorities (Executive Arrangements) (meetings and Access to Information) (England) Regulations 2012 require 28 days notice to be given of all Executive Key Decisions.
- A key decision involves expenditure or savings £250,000 and above or significantly affects two or more wards within Watford. If a decision is related to the Council's property investment portfolio a key decision involves sums of £3,000,000 and over.
- The Act also requires 28 days notice to be given of **all** Executive Part B (confidential) decisions where the public and press will be excluded from the meeting.

The public and press will be excluded from a meeting during an item of business whenever:

- (a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- (b) the decision-making body concerned passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them:
or
- (c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

- The Act allows for representations to be made against an item being discussed in private, details of which must be published on the agenda for the meeting along with the Decision Making Body's response.
- The list is updated and published on the Council's web-site as required.
- Members of the public are entitled to view copies of the documents used in making a decision unless they are confidential or exempt under the provisions the Local Government Act. If you wish to view a document please contact the Democratic Services Manager (details above).
- The decision dates listed are indicative and occasionally subject to change. Please contact Democratic Services if you wish to check the decision date for a particular item.

Membership of the Cabinet and their Portfolios:

Mayor Peter Taylor	Council Plan, Economy, Regeneration, Culture, External Relationships, Communications, Marketing and Events, Strategic Projects, Town Centre
Councillor Aga Dychton	Deputy Mayor and Portfolio Holder for Community – Environmental Health (excluding Enviro-Crime), Community Safety and Safeguarding, Licensing (excluding Taxi / Private Hire), Community Cohesion, Museum and Heritage, VCS Commissioning Framework, Big Events Programme
Councillor Stephen Johnson	Commercial Property, Planning and Housing Services – Housing, Development Management, Building Control, Planning Policy, Planning Enforcement, Investment and Management
Councillor Jennifer Pattinson	Wellbeing – Mental Health, Dementia, Sports Development
Councillor Ian Stotesbury	Transport and Sustainability – Climate Emergency, Biodiversity Emergency, Parking and Traffic Orders, Sustainable Transport, Public Realm Improvements, Licensing of Taxi and Private Hire
Councillor Mark Watkin	Resources – Customer Services, Digital Services including website, GIS, Print and Post, IT, Legal, Business Intelligence, Democratic Services, Revenues and Benefits, Audit, Procurement, Finance, Community Asset Management, Operational Assets and Facilities Management, Human Resources and Organisational Development
Councillor Tim Williams	Neighbourhood Services – Waste and Recycling, Streets and Parks, Leisure, Enviro-Crime, Contract Management of: Waste, Streets and Parks (Veolia); Leisure Services and Facilities (SLM); Watford Market (MAM); Town Centre Wi-Fi (Intechnology Wi-Fi)

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
Domestic Abuse Policy The policy concerning the council's responsibility and response to domestic abuse has been reviewed and refreshed.	Justine Hoy Head of Community Protection justine.hoy@watford.gov.uk	Cabinet	June 2021	Domestic Abuse Policy	
Safeguarding Policy The safeguarding policy that sets out the councils role and responsibilities has been reviewed and refreshed.	Justine Hoy Head of Community Protection justine.hoy@watford.gov.uk	Cabinet	June 2021	Safeguarding Policy	
Corporate Property Strategy Council Asset Management Strategy	Andrew Cox Group Head of Transformation andrew.cox@watford.gov.uk	Cabinet	July 2021	Asset Management Strategy	
Economic Growth Strategy Watford's Economic Growth Strategy for 2021-2025	Alistair Napier Project Manager (Sustainable Transport) alistair.napier@watford.gov.uk	Cabinet	June 2021	Economic Growth Strategy	

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
<p>Social Rented Local Lettings Plan WBC , WCH and Homes England are joint funding the build of 56 new homes across 9 sites, delivered at social rents. A Local Lettings Plan will determine how these 56 properties will be allocated to make best use of the resource.</p>	<p>Laura Marland Housing Supply Manager laura.marland@watford.gov.uk</p>	<p>Group Head of Place Shaping</p>	<p>June 2021</p>		
<p>Local Development Scheme The Local Development Scheme sets out the timetable and key stages for preparing the new Watford Local Plan.</p>	<p>Jack Green Principal Planning Officer (JG) jack.green@watford.gov.uk</p>	<p>Cabinet</p>	<p>July 2021</p>	<p>Local Development Scheme</p>	

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
<p>Watford Local Plan: Submission Document</p> <p>The Watford Local Plan has been subject to consultation. Modifications are proposed to make the draft Plan compliant with the 'Tests of Soundness' and these are to be considered by Cabinet.</p>	<p>Jack Green Principal Planning Officer (JG) jack.green@watford.gov.uk</p>	<p>Cabinet</p> <p>Council</p>	<p>July 2021</p> <p>July 2021</p>	<p>Watford Local Plan: Submission Document</p>	
<p>Financial Outturn 2020/21</p> <p>This report informs Cabinet of the revenue and capital outturns for the financial year 2020/21.</p>	<p>Alison Scott (Shared Services) Director of Finance alison.scott@threerivers.gov.uk</p>	<p>Cabinet</p>	<p>July 2021</p>	<p>Financial Outturn 2020/21</p>	

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
<p>Watford Business Park - Delegated Authority to appoint a Principle Contractor</p> <p>This report provides an update on progress at Watford Business Park and seek delegated authority to appoint a principle contractor to deliver the scheme.</p>	<p>Lauren Sharkey Property Development Project Manager lauren.sharkey@watford.gov.uk</p>	<p>Cabinet</p>	<p>July 2021</p>	<p>Watford Business Park - Delegated Authority to appoint a Principle Contractor</p>	